

Small Grant Scoring Rubric

REVIEW CRITERIA	Exemplary 4	Some Concerns 2	Not at All 0
a) The application is neat and complete.	Application questions are all answered thoroughly and free of spelling, grammatical, and punctuation errors.	Application lacks some requested information; some spelling, grammatical, and punctuation errors.	Major parts of application missing; major spelling, grammatical, and punctuation errors.
b) The project description is clear and concise.	Project description shows strong evidence of thought and planning.	Project description demonstrates some evidence of thought and planning.	Project activity makes no sense. No thought given to this activity.
c) There is a compelling need for budget items.	Clear planning and strong justification for items. Budgetary needs are integral to successful implementation.	Little evidence of planning and/or justification for items. Budgetary items not necessarily needed for project implementation.	Applicant makes no case for needing the budgetary items.
d) Students will clearly benefit from the project.	Definite evidence that project will impact student learning and/or achievement. Project is definitely related to student interests and needs.	Vague how students will benefit from this project.	This project does not benefit students.
e) Provides specific evaluation tools to assess learning.	Lists specific evaluation tool(s) to be used; tool(s) clearly aligns with project goals, and is appropriate (even inventive) for type and scope of project.	Evaluation tool(s) being used is not clear and/or does not seem reasonable for the type and scope of project.	Evaluation is not mentioned in application.
f) Learning activities will actively engage students and address standards.	The children will be very involved in the activities of this project and Illinois State Standards are clearly addressed. (i.e. I want to be in this classroom!)	Learning activities somewhat questionable whether they will engage students and/or applicant does not address how project addresses Illinois state standards.	Activities not engaging and standards are not even mentioned.
g) The project and learning activities show imagination and creativity.	An original idea. Applicant's passion, energy, and enthusiasm for subject are felt.	Little imagination or creativity in project and/or pre-packaged or purchased kit.	Reflects NO creativity and imagination. Pre-packaged idea or purchased kit.
h) The scope of the project seems reasonable and viable.	Project timeline is clearly reasonable for learning goals being addressed; student activities can be reasonably completed in the planned amount of time.	Scope of project a little unreasonable and/or doesn't seem as if it could be completed within the planned amount of time.	No information given on the timeline and goals being addressed with this project.
i) The budget is complete and supports proposed activities.	Budget is detailed; includes information about supply sources and exact cost of items. Accurate calculations are made.	Budget is loosely put together; insufficient information about costs of items and supply sources; some calculation errors.	Budget exceeds grant amount, no information about supply sources or cost included and/or budget amount used for one time event.